



PaYS

DEPARTMENT OF THE ARMY - PaYS PROGRAM **(Partnership for Youth Success)**

If you are a participant in the U.S. Army PaYS Program, in which HPD proudly participates, and would like to apply for a position as a police officer trainee with the Houston Police Department, then the following information **ONLY** applies to you. **PLEASE REVIEW ALL INFORMATION CAREFULLY.**

QUALIFICATIONS

- ✓ You are a PaYS Program participant.
- ✓ Your military service was characterized as honorable.
- ✓ The program applies to your first term of enlistment **ONLY** or initial entry training for U.S. Army Reserve Soldiers.
- ✓ You have reviewed and meet **ALL** of the following applicable HPD **REQUIREMENTS:**

1. Must pass a Civil Service Examination (Prior to registering or passing an announced civil service examination, qualified PaYS Program participants may contact designated point-of-contact personnel at HPD regarding registration information pertaining to a current and/or upcoming exam date if available.)
2. Has either (1) completed sixty (60) semester hours from an accredited college or university with a "2.0" grade point average or (2) military service with an honorable discharge.
3. Age: 21 – 44 years of age, but must not have reached their 45th birthday prior to oath of office or certification.
4. Must be a U.S. citizen and a resident of the contiguous United States for a period of time sufficient to conduct a comprehensive background investigation.
Consideration given for military, overseas assignments.
5. Weight in proportion to height.
6. Pass all phases of Work Sample (physical agility) Test.
7. Valid driver's license and proof of liability insurance.
8. No more than two (2) moving traffic violations within an eighteen (18) month period preceding the date of application. Driving record should reflect prudence and maturity.
9. No felony or Class A misdemeanor convictions. No Class B misdemeanor convictions within the past ten years preceding the date of application.
10. Previous military personnel must not have been convicted of any court martial higher than a summary.
11. Stable credit history, family background, and employment background.
Character and reputation of the highest order.

For other former Soldiers, the government agency owes no obligation such as placement or priority placement consideration, but may hire and interview as desired. HPD supports its veterans. All veterans that have successfully registered for an announced civil service examination and can produce both an original and a copy (for file) of their DD-214 Member 4 or NGB-22, will receive an additional five (5) points on their exam score. Non-qualifying veterans not part of the U.S. Army PaYS Program may apply for the position of police officer trainee via standard operating procedural channels ONLY by contacting HPD HR/Recruiting at (713) 308-1300 or 1-800-252-0473. You may also visit the HPD web page at www.houstonpolice.org (Careers). Note: ONLY qualified PaYS Program participants may directly contact the designated point-of-contact* HPD personnel as defined and listed below.

HPD – POINT-OF-CONTACT REQUIREMENT*

(*All eligible PaYS Program participants that wish to make a point-of-contact within the agency should specifically identify him or herself as a PaYS Program participant. These designated point-of-contact personnel that will assist qualified candidates before and/or during the enrollment process, whichever is applicable.)

- ✓ Contact the Houston Police Department Human Resources/Recruiting Unit at 713/308-1300 or 800-252-0473 to inquire about a current and/or upcoming civil service examination.
- ✓ Specifically identify yourself as a U.S. Army PaYS Program participant to the receptionist and request to directly speak to or leave a message for a designated PaYS Program contact within the department.

HPD Designated Army PaYS PROGRAM Contacts:

Senior Officer Gregory Johnson
Senior Officer John Wall
HOUSTON POLICE DEPARTMENT
HUMAN RESOURCES DIVISION
RECRUITING UNIT
Houston, Texas 77002
1200 Travis, Suite 1301
713/308-1300 OR 800-252-047